



WTNMCBA Board of Director Meeting

March 16 2022

03/16/2022

Agenda



Previous Meeting Information (February 2021) – 15 minutes

- Meeting Minutes – Secretary
- Financial Report – Treasurer
- Open Items – President

Committees – 30 minutes

- Cargo Committee
- Education Committee
- Website
- Area 8
- Public Image
- Membership

New Business – 15 minutes

Start 1:00 PM





Board of Directors

Title	Name	E-mail	Cell#	Term	February	March
President	David Reyes-Arteaga	david.reyes-arteaga@kuehne-nagel.com	(915)892-0927	2022-2023	YES	YES
Vice-President	Armando Mendez	armando.mendez@omnitradeservices.com	(915)328-0288	2020-2022	YES	NO
Treasurer	Joshua Avalos	Josh.Avalos@chrobinson.com	(956)282-1629	2022-2023	YES	NO
Secretary	Ana Lilia Campos	analiliacampos@odysseylogistics.com	915-491-1485	2020-2022	YES	NO
Director	Angelica Quintanilla	angelica.quintanilla@fedex.com	(915)258-4262	2021-2024	YES	NO
Director	Teresa Delossantos	tdelossantos@emerson.com	(915)227-4557	2021-2022	12:30	YES
Director	Jose Arcinega	Jose.Arcinega@us.yazaki.com	(915)490-7238	2021-2022	YES	YES (Z)
Director	Gilberto Arias	garias999@gmail.com	(915)726-2358	2022-2023	YES	YES
Director	Natalie Calzadilla	nmcalzadilla@nchbrokers.com	(915)229-0417	2022-2023	YES	YES

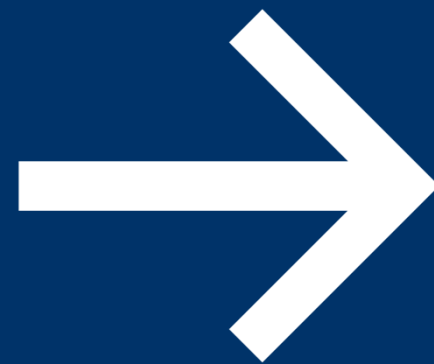
Attendees – February 13 members + 2 new members

Members	Representatives
DSV	Mari Monarrez
KN	Eric Cardenas, David Reyes
XP Logistics	Humberto Caballero
DHL Express	Ernesto Rodriguez
Pedraza	Emily Martinez
Helen of Troy	Monica Thornton
Emerson	Teresa de los Santos
NHC	Natalie Calzadilla
Omni	Armando Mendez
UPS	Joyce Whitman, Concepcion Hammond
PRO	Sergio Gutierrez
D Hastings	Esteban Valdez
Expeditors	Manuel Ramirez, Silvia Soltero
G Brokers	Laura Ontiveros
OIS	Ana Lilia Campos



01

Meeting Minutes



Meeting Minutes – Secretary Report

- Pending official meeting minutes from Secretary for 02/16/2022
- Presentation send to membership



Microsoft
PowerPoint Presentat

Unofficial meeting minute

- BOTA disruption on export trailer lanes – communication sent to membership. Done
- CBP open items to review:
- Forklifts exports - email to APD Ramos
- Review additional requirements at export lot – original PoA - email to APD Ramos
- Formal Instruction for Overtime request at Ysleta - email to APD Ramos
- Official document as proof of exports

Addition of 2 new members (DHL Express and G Broker) YES

Decision on the ruling requested by FC Felhaber NO

Structure of scholarship plan for EPCC and UTEP option 3.5 x2 1.5 x2 10K

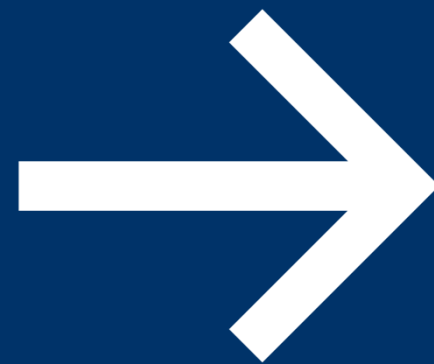
Member who will get the ½ paid attendance to the national conference Humberto, Teresa, Mary Frances, Eric, Monica

Change to bylaws to confirm meeting changes

Wednesday afternoon 5:30 PM

02

Financial Report



Financial Report – Treasurer



Checking Account

Statement period activity summary

Beginning balance on 2/1	\$37,741.27
Deposits/Credits	1,194.76
Withdrawals/Debits	- 2,545.47
Ending balance on 2/28	\$36,390.56

Savings Account

Statement period activity summary

Beginning balance on 2/1	\$49,926.02
Deposits/Credits	0.38
Withdrawals/Debits	- 0.00
Ending balance on 2/28	\$49,926.40

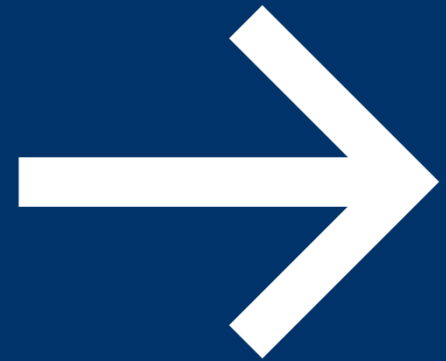
- Invoices Pending to be send since 02/04/2022
- Aging report – end of day 2/2/2022
- Declaration of Taxes - Meeting with Nelson to review this Wednesday
- Which accounts we can use to gain interest in savings?
- Reports approved by David And Gilberto 1:19 PM

Account	January 2022	February 2022	March 2022
Checking	37677.10	37,741.27	36,390.56
Savings	49925.17	49,926.02	49,926.40

03



Open Items



Open Items – President




- Scholarship – Eckberg, Natalie F updated proposal
 - Updated UTEP format




Adobe Acrobat
Document

Actions Selection Message

 Tue 3/15/2022 5:29 PM
Eckberg, Natalie F <nfeckberg@utep.edu>
Gift Agreement

To Reyes-Arteaga, David / Kuehne + Nagel / Elp BM

 2022_West Texas New Mexico Broker Association_Draft Gift Agreement 3.14.22.pdf
64 KB

Hi David,

I have attached the updated Gift Agreement which reflects the changes to the amount as well as the clarification that this gift is intended for scholarships.

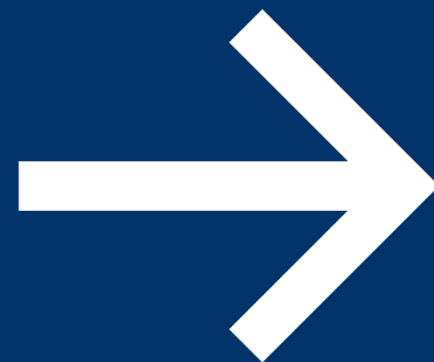
I wasn't able to change the title of the document from Gift to Scholarship Agreement because it is the same for all of our agreements. However, I added the following (highlighted) to make it more clear:

This Gift Agreement ("Gift Agreement") is made effective as of the last signature date set forth below ("Effective Date"), by and between West Texas New Mexico Customs Broker Association ("Donor") and The University of Texas at El Paso ("University"). Donor wishes to make a charitable gift to the University for the use and benefit of its College of Business Administration ("College") **for the purpose of the creation of a scholarship fund.** University desires to accept such gift, subject to the terms set forth in this Gift Agreement.

Let me know if that change works for you all. THANK YOU again for your support of our UTEP students – we are grateful for your support!

04

Committees



Cargo Committee



2022 Champions: Natalie Calzadilla, Gilberto Arias, and Angelica Quintanilla

Port of Santa Teresa Meeting minute sent out by Gilberto Arias
80 million dollar budget approved

We invited General Membership to join the committees

Ysleta MDR presentation by Angel Hernandez – 2/23/2022 (Print screen attached)



- CBP open items to review:
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- Review additional requirements at export lot – original PoA - email to APD Ramos
- Formal Instruction for Overtime request at Ysleta - email to APD Ramos
- Official document as proof of exports

In trade checks – Jesus Gonzalez 915- 778-7887 (45 minute less is used automated system)

Education

2022 Champions: Ana Lilia Campos and Teresa de Los Santos

Open items:

Get together to formulate

Pending: Pursue ACE training with Lilia Galvan

Pending: Breakfast with Customs

Pending Guest Speaker

HAZMAT training - review 03/18/22

Webinars to be sent out

MX Brokerage introduction

FCBA training for broker exam:
Jenette.Prince@Kuehne-Nagel.com



Wed 2/16/2022 7:47 AM

Prince, Jenette / Kuehne + Nagel / Tpa ZC-I
RE: FCBF

To: Reyes-Arteaga, David / Kuehne + Nagel / Eip BM

You forwarded this message on 2/17/2022 4:55 PM.

Hi David,

Wonderful! I am happy to assist and also share that I can offer your members our member rate, which means they don't need to be a member of FCBF for the lower rate. They simply need to be a member of WTNMCBFA.

Here is the [link](#) to the course - the course begins next Wednesday and runs thru April 20, 2022 it is every Monday and Wednesday night from 6:30 - 9:30 EST

Registration includes digital copies of the course material, including a study guide, HTSUS, 19 CFR. The class will be held in Microsoft teams.

Member rate is \$999 which can be split into 3 payments

Let me know if you need more details!

Jenette Prince, Licensed Customs Broker (LCB), Master Customs Specialist (MCS)
Director US Trade Control - Imports

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[Covid-19 Update](#)
us.kuehne-nagel.com

Talking: David Reyes Arteaga

Website – Live Now!

2022 Champions: Armando Mendez

Website Live 01/25/2022

No update on the website



Area 8 and Nationals

2022 Champions: Angelica Quintanilla
National Conference 05/01-05/04 Tucson
Tentative: Natalie Calzadilla
Confirmed: Armando, Angie and David

Re-nominate Area 8 (Southern Border Region) Jose Martinez (1)

Vote could not be retracted



Public Image



2022 Champions: David Reyes Arteaga, Ana Lilia Campos and Jose Arciniega

Linked in Profile –motion to accept additional contact (exclusion recruiters)

105 connections 1/22/2022 127 connections 2/1/2022 132 connections 03/16/22
143 post views 01/12/22 246 1/20/2022 3639 03/16/2022

Target: 500 connections 1000 post views

Facebook

72 likes 02/01/2022 73 likes 03/16/2022
74 followers 02/01/2022 75 likes 03/16/2022

Target: 200 likes 200 post views

Review with membership if Facebook is a good platform

Membership



2022 Champions: Jose Arciniega, Josh Avalos and David Reyes (Affiliated members approved BOD October 2021)

Target: 3 members in first half 2022. 2 members on 3/16

Contacts for new members – list of possible candidates
Initiations to be sent out

2021 invoices to be included with the 2022 invoices
Invoices address could be incorrect directly from quick books

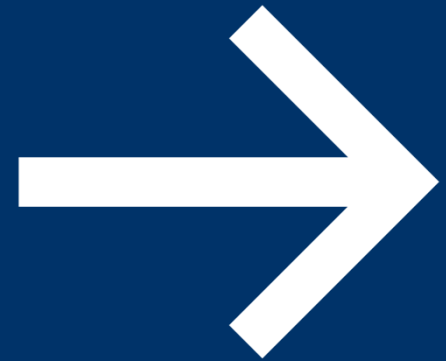
Meet on 03/21 (MX holiday to review membership)

:

05



New Business



New Business

- Sent invitation upcoming general membership meeting
- CBP open items to review:
- Forklifts exports - email to APD Ramos
- Review additional requirements at export lot – original PoA - email to APD Ramos
- Formal Instruction for Overtime request at Ysleta - email to APD Ramos
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- Mary Frances – winner of ½ half national conference.

- Emerson membership underway

- Live and zoom call adjourned: Natalie, Gilberto and David 1:53 PM

